

## **PTS Hygiene Concept for Further Education Events of the PTS Academy for Participants and Speakers**

Status: 16.09.2021

### **General instructions**

- Please refrain from shaking hands when greeting and saying goodbye.
- Please ensure good hand hygiene and cough and sneeze etiquette: cough and sneeze into the crook of your arm or into a handkerchief; wash your hands afterwards. Please dispose of used handkerchiefs in the containers provided.
- Please keep a minimum distance of 1.5 metres between each other.
- We recommend that you arrive by car. Parking spaces are available on the premises of the Papiertechnische Stiftung.
- Please use a mouth-nose protection. PTS will be happy to provide you with these if required.
- At the beginning of the seminar, the speakers will instruct the participants on how to behave during the event.

### **Participant registration**

- The 3G rule applies to PTS events - admission only for vaccinated, recovered or tested persons\*.
- If the 7-day incidence in the district is stably below 35 new infections per 100,000 PE, the 3G rule is suspended.
- Please bring your documents or evidence to register on the first day of the event.
- Before the start of the event, there will be a registration of participants for contact tracing by the health department. We hereby document the actual presence on site. Please allow sufficient time for this.

\*Tested mi negative antigen rapid test (not older than 24h) or PCR test (not older than 48h).

### **Hygiene measures in the training room**

- A disinfectant stand is located directly in front of the entrance to the seminar room.
- The seminar room of the Paper Technology Foundation (PTS) is limited to a number of 15 participants.
- It is obligatory to wear a mouth/nose protection when entering, moving around and leaving the seminar room. This may be removed at the seat.
- A minimum distance of 1.5 metres applies to seating.
- The tables are cleaned during the lunch break and at the end of the seminar days.
- The seminar room is aired regularly.

### **Hygiene measures outside the training room**

- There is a general obligation to wear masks for all guests of PTS (e.g.: in the corridors, up to the room).
- Wearing a mouth-nose protection is compulsory during the tours and laboratory phases.
- All handrails, railings and other contact surfaces are cleaned regularly.
- The toilets are cleaned daily.

- Hand disinfection dispensers are available at the entrance, on all circulation routes near the toilets, in the break rooms and in front of the break room.
- The lift may only be used by one person.

### **Catering during the training**

- The break rooms of the Paper Technology Foundation are permitted for a maximum of seven persons. For this reason, it may be necessary to divide the seminar participants among several rooms.
- Please clean your hands thoroughly before taking your meals.
- Hand disinfectants are available in all break rooms of the Paper Technology Foundation.
- Please take your meal exclusively at the correspondingly marked seating areas. These guarantee the minimum distance of 1.5 metres even during the lunch break.

### **Participation in the event**

Please refrain from attending if you ...

... had contact with a person infected with Covid-19 or other persons with the disease in the last 14 days or have returned from a risk area.

... have symptoms of illness such as fever, headache, shortness of breath, dry cough, cold, etc.

### **Your contact persons**

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